



The Presidio Trust is a Federal government corporation that manages and protects the Presidio of San Francisco as part of the National Park System. The Trust is now accepting applications for the following Federal excepted-service position.

PROJECT MANAGER (PARK PROJECTS)

Manages multiple concurrent Trust landscape, streetscape, visitor facilities, and philanthropically-funded construction and rehabilitation projects of medium complexity using both in-house and outside landscape architecture, architecture, engineering design professionals, and other professional consultants; provides project leadership to all in-house staff and outside consultant contractors during all phases of projects; responsible for oversight and management of all phases of project development and implementation including initial project scoping and feasibility, preliminary and final design, construction document preparation, bidding, procurement, and construction for park development, preservation and restoration projects; ensures adherence to approved project budgets and schedules; ensures all necessary regulatory approvals, building permits, excavation permits, and any other licenses or permits required to perform the work are obtained; monitors construction progress on regular basis for compliance of the work with the requirements of the Trust and contract, prepares regular reports describing work observed, identifies deficiencies and recommends remedial actions, and coordinates field reports and inspection and testing performed by others; performs and coordinates punchlist walks, reviews remedial actions for compliance with contract requirements, and assists with warranty enforcement; certifies substantial completion of projects and oversees project closeout activities. Full-time term position with benefits, not to exceed 2 years.

Requires bachelor's degree in architecture, landscape architecture, construction management, professional engineering, civil engineering, or construction engineering; 5 years of related experience with construction projects involving landscape, streetscape, or park architecture construction or renovation projects greater than \$500,000 in public or private sector; experience in preparation/review of preliminary and detailed construction documents, schedules, budgets, and cost estimates; proficiency in Microsoft Office: Word, Outlook, PowerPoint and Excel and project management software including MS Project; proficient knowledge of AutoCAD Interface, including creating and editing drawing files in AutoCAD 2010; experience with project development and project management, and cost accounting processes; ability to work effectively with design/engineering professionals, cost estimators, contractors, field superintendents and others; excellent communication, organizational, supervisory, and planning skills; proficiency in writing; strong work ethic and customer service orientation. Possession of valid Professional Registration issued by the State of California to practice architecture, civil engineering or landscape architecture, LEED accredited professional, desired but not required.

The Presidio Trust is an equal opportunity employer, offering a competitive benefits package. To apply call (415) 561-5300 (Monday-Friday, 8 am – 5 pm) to request an application package, OR download the application from our website, www.presidio.gov/jobs, and mail the application to Human Resources, Presidio Trust, P.O. Box 29052, San Francisco, CA 94129-0052.

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