



The Presidio Trust is a Federal government corporation that manages and protects the Presidio of San Francisco as part of the National Park System. The Trust is now accepting applications for the following Federal excepted-service position.

PROJECT MANAGER (HISTORIC REHABILITATION PROJECTS)

Oversees and manages of all phases of multiple concurrent Trust funded or philanthropically-funded rehabilitation projects in the Presidio of San Francisco. Projects are of medium complexity and include but are not limited to initial project scoping and feasibility, oversight from preliminary design phase through construction document phases, bidding, procurement and construction administration; adhering to approved project budgets and schedules; coordinating with design, engineering and construction professionals from consultant teams and other Trust departments to guide projects through the process from inception to occupancy; working with in-house labor on supervising building stabilization projects; serving as the assigned Trust representative for projects located within the Presidio of San Francisco; and working with organizations throughout the Trust (Operations, Utilities, Project Management Services, Public Affairs) and other Planning Division offices (Archaeology, Conservation, Stewardship & Research, Transportation, Programs) to achieve high-quality, context sensitive park projects. Full time term position with benefits, not to exceed 3 years.

Requires bachelor's degree in architecture and 5 years of related experience with projects involving architecture, preservation or rehabilitation greater than \$1,000,000 in public or private sector with particular emphasis on projects involving historic buildings; demonstrable experience in preparation and review of preliminary and detailed construction documents, specifications, schedules, budgets and cost estimates; experience with building condition assessment, fire and life safety requirements, green building design, building permit application and review procedures, proficient knowledge of AutoCAD Interface, including creating and editing in AutoCad 2010; solid computer skills with proficiency in Microsoft Office, Word, Outlook, PowerPoint and Excel and MS Project; demonstrable experience with project development and project management and cost accounting processes; ability to work effectively with design and engineering professionals, cost estimators, contractors, field superintendents; and excellent communication, organizational, supervisory and planning skills. Must be a proficient writer and possess good verbal and interpersonal skills, a strong work ethic and be customer service oriented. *Special experience desired:* Advanced degree in Architecture or Historic Preservation (architecture or conservation focus), or Certificate in Historic Preservation, LEED accredited professional.

The Presidio Trust is an equal opportunity employer, offering a competitive benefits package. To apply call (415) 561-5300 (Monday-Friday, 8 am – 5 pm) to request an application package, OR download the application from our website, www.presidio.gov/jobs , and mail the application to Human Resources, Presidio Trust, P.O. Box 29052, San Francisco, CA 94129-0052.

Date Posted: March 1, 2010